



## APPLICATION FOR EXTERIOR IMPROVEMENTS

NAME: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
COMMUNITY: \_\_\_\_\_

- Your exterior improvement application must be submitted and APPROVED before you begin your project.
- We can not approve any application submitted without adequate information.
- Please complete the following information and submit this with plans, drawings and/or literature to:

**Pfefferle Management**  
**ATTN: Jeff McLaughlin**  
**200 E. Washington Street**  
**Suite 2B**  
**Appleton, WI 54911**

### TYPE OF IMPROVEMENTS REQUESTED:

\_\_\_\_\_ PATIO GATE – Patio gate must follow the approved design and specifications.

\_\_\_\_\_ LANDSCAPING – Flowers may be planted inside the patio fence or directly outside the patio fence in the existing mulched area. Flowers must not exceed the height of the patio fence and are not permitted around any tree. Additional landscape plants which may be considered will be of a species already in use in the community and which, at maturity, will not exceed the height of the patio fence. See Article IV of the Declaration for more details. **Please include a drawing of the proposed landscaping changes along with a description of the plant materials and size at maturity.**

\_\_\_\_\_ OTHER – Please describe below.

DESCRIPTION/SPECIFICATIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED COMPLETION DATE FOR PROJECT(S): \_\_\_\_\_

**Please check your condominium documents for specifics pertaining to your community and note that all improvements must occur within your limited common area.**

Your application for Exterior Improvements [has] [has not] been approved.

\_\_\_\_\_  
Signature of Agent or Association Director

Date: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

Applications that deviate from pre-approved plans will have to be reviewed by the Board of Directors for the HOA, which could take up to 30 days to complete.

DATE REQUEST RECEIVED: \_\_\_\_\_

DATE REQUEST APPROVED / DISAPPROVED: \_\_\_\_\_