

## Rules Conformance Committee (formerly known as Building/Grounds Committees)

### The Villas at Apple Creek

This Committee monitors all aspects of the community in regard to our published Rules and Regulations. A Chairperson will be approved by the HOA Board of Directors. The Chairperson will be authorized to establish the Committee membership and to set and organize meeting times as needed. There should be two walk-through inspections of the community per year, preferably the first in mid-June, and the second in mid-September.

The committee, as each inspection is conducted, shall note and construct a list of all instances of violations of the Rules and Regulations. The notations on that list must be specific to the unit address. A report of those violations shall be given to the Board of Directors and to the Property Manager for review and determination of corrective action.

This committee will also work in concert with the Property Manager, who will be the primary inspector for maintenance issues. The manager will conduct a first inspection of the community in late-May and furnish a list of needed maintenance projects to this committee and to the Board of Directors. This committee will aid the Board in helping to ensure maintenance projects are completed or in process.

The Committee is also encouraged to review and make suggestions of possible changes to our Rules and Regulations to the Board of Directors. Further, suggestions gathered by the committee from homeowners regarding improvements or enhancements to our community will be passed to the Board for consideration.